

July 27, 2016

Amherst Select Board  
Town of Amherst  
4 Boltwood Avenue  
Amherst, MA 01002

***Re: Town of Amherst – Renewal Cable Television License  
Local Office***

Dear Honorable Members of the Select Board:

The purpose of this letter is to memorialize the intention of Comcast to maintain a customer service presence in the Town of Amherst. In the event that Comcast discontinues operation of its local business office currently located at 160 Old Farm Road, Comcast will use its best efforts to locate a third party payment center in a convenient location in the Town of Amherst or a contiguous Town, which location shall be along public transportation routes.

Comcast looks forward to continuing to work with the Town in our endeavors to provide quality products and superior customer service to its Amherst customers. Should you have any questions regarding this or any other cable related matter, please do not hesitate to contact me at (413) 730-4513.

Sincerely,

Eileen B. Leahy  
Senior Manager, Government & Community Relations

cc: Peter Epstein, Esquire

**AMHERST, MA**  
**SUMMARY OF MATERIAL PROVISIONS FOR A NEW RENEWAL LICENSE**  
**FOR COMCAST**  
**JULY 29, 2016**

1. Renewal Term: 10 years: 10/16/2016-10/15/2026.
2. Annual Funding for Cable-Related/PEG Access Purposes: Five Percent (5%) of Gross Annual Revenues ("GAR"). The parties agree to use the Town's definition of GAR in the RFP.
3. Cable-Related Capital Funding: A total of \$950,000.00 paid in 10 annual payments @ \$95,000.00 per year, payable every July 1<sup>st</sup>. The first payment payable on July 1, 2017.
4. PEG Access Channels: 3 SD channels.
5. High Definition Channels: **No Agreement.**
6. Customer Service Office: See Side-Letter. This is virtually the same side-letter as that dated October 16, 2006, but now calls for a payment center in (i) the Town of Amherst or in a contiguous community, (ii) which payment shall be located along public transportation routes.
7. Institutional Network: The Town will have continued use of the I-NET for current applications for three (3) years at no cost to the Town except for continued maintenance costs. Starting at the expiration of said three-year period and for the remainder of the renewal term, Comcast will continue to collect the I-NET monthly maintenance fee, which total annual amount shall be paid to the Town every succeeding July 1st.

Community	Subscribers	Capital (pymts)	Construction	Total Capital	FRC
AMHERST	7,045	\$ 450,000.00			\$ 0.86
Arlington	6,175	\$ 456,000.00	-	\$ 456,000.00	\$ 0.61
Billerica	8,336	\$ 325,000.00	16,891	\$ 341,891.00	\$ 0.45
Cambridge	31,921	\$ 1,772,000.00	48,139	\$ 1,820,139.00	\$ 0.67
Chelmsford	8,272	\$ 420,000.00	-	\$ 420,000.00	\$ 0.65
Chelsea	8,754	\$ 100,000.00	-	\$ 100,000.00	\$ 0.16
Danvers	5,813	\$ 398,000.00	-	\$ 398,000.00	\$ 0.85
Leominster	8,959	\$ 300,000.00	-	\$ 300,000.00	\$ 0.30
Melrose	6,052	\$ 325,000.00	-	\$ 325,000.00	\$ 0.45
Milford	6,215	\$ 390,000.00	29,845	\$ 419,845.20	\$ 0.65
Northampton	9,819	\$ 750,000.00		\$ 750,000.00	\$ 0.67
South Hadley	6,099	\$ 205,000.00	-	\$ 205,000.00	\$ 0.44
Watertown	8,414	\$ 572,500.00		\$ 572,500.00	\$ 0.97